



Eau Claire City - County Health Department

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January 23, 2013 Board of Health Meeting County Courthouse, Room G-302

The Board of Health convened in open session at 5:16 p.m.

The meeting was called to order by John Paddock.

The Board of Health changes the meeting agenda to have closed session at the end of the meeting

Board Members Present

John Paddock
Gerald Wilkie
Elizabeth Spencer
Kathy Mitchell
Michael Murray
Merey Price

Board Members Absent:

William Bethke
Donald Bodeau

Others Present:

Elizabeth Giese
Kitty Rahl
Dave Kragness
Gina Holt-Recorder

Public Comment: No public comments

Consent Agenda:(Action Required-approval for full content)

- a. Approval of revised minutes from Nov. 2 and Nov. 8, 2012 meetings.
- b. Approval of minutes from December 12, 2012 meeting.
- c. Director/Health Officer Report – Elizabeth Giese.
- d. Director of Nursing Report – Kitty Rahl - Attached
- e. Director of Environmental Health Report – No report this month – Dave Kragness
- f. Approve continuation of contractual agreement with the WI DNR for reimbursement of collected water quality samples of transient non-community water systems for 2013.
- g. Approve continuation contract with NACCHO in the amount of \$4,000 for 2011-2012 Medical Reserve Corp (MRC) Capacity Building Award.
- h. Renew the Children and Youth with Special Health Care Needs contract with Chippewa County Department of Public Health in the amount of \$1,700 for calendar year 2013. Approve the Division of Public Health HIV Partner Services Contract in the amount of \$9,000 for calendar year 2013. – Fact Sheet attached.

Motion to Approve:

Kathy Mitchell

2nd Motion:

Elizabeth Spencer

Motion Carried:

Yes

Business Item (Action Required-approval by item)

- a. Approve updated PNCC fees beginning in October 1, 2012.

Comments/Discussion:

Fee changes are based on cost and policy change.

Motion to Approve:

Merey Price

2nd Motion:

Elizabeth Spencer

Motion Carried:

Yes

Other policy and informational items from staff for the Board – Director

- a. Correspondence/Media
- b. Current staffing updates/changes
- c. Plan for Personnel/Employee Handbook and Compensation Updates
- d. DATCP audits/reviews
- e. Community Health Assessment and Plan
- f. Eau Claire Comprehensive Plan – Health Chapter policy update
- g. Intergovernmental agreements
- h. Other Business-Introduction of Elizabeth Giese-Director to the community

Comments/Discussion:

Media correspondence continues to increase as the influenza outbreak develops.

Staffing changes in Environmental Health were outlined and reviewed with the board.

A timeline for updating the employee handbook and employee compensation were discussed.

The onsite inspection conducted by DATCP included an on-site review of rules, regulations, policies, procedures, files, inspection reports, and other on-site administrative and program operations. It also included a review and standardization of field staff.

A two part collaborative planning effort to improve health in Eau Claire County. Part 1: Prioritizing Our Top Health Concerns will be held on March 14, 2013 from 6:00-8:30 p.m. Part 2: Creating Action Plans will be held on April 4, 2013 from 6:00-8:30 p.m., at Royal Credit Union Corporate Headquarters

This is a community based group put together to help improve the built environment (places shaped by man) of Eau Claire. The next meeting will be held on January 31st from 7:00-9:00 p.m. at Royal Credit Union Corporate Headquarters “Eau Claire River Room”.

The Eau Claire City County Health Department continues to work on providing intergovernmental agreements. Recently a staff training session on employee safety was held for City, County and Health Department employees.

Health department employees will work with Elizabeth Spencer to plan an open house, possibly in February, to welcome Elizabeth Giese.

Board member informational items

- a. Healthy Communities membership
- b. Update 2013 Board of Health calendar and meeting format
- c. Discuss the President’s plan to address Gun Violence

Comments/Discussion:

Board members Gerald Wilkie and Elizabeth Spencer volunteered to represent the Board of Health at Healthy Communities meetings.

Changes were made to the calendar to reflect strategic planning discussed quarterly. A tentative meeting was added for November 13th, 2013.

Board of Health members ask Elizabeth Giese to draft a statement stating that the Eau Claire City County Health Department supports the President’s plan to reduce gun violence.

Gerald Wilkie shared his resolution- Supporting “The President’s Plan to Protect our Children and Our Communities”

Requests from Board of Health members for future agenda items to be given consideration

- Gerald Wilkie suggests having local law enforcement speak at a Board of Health meeting regarding increased danger on the job with Wisconsin Concealed Carry law.

At 7:17 p.m., motion was made by Michael Murray, seconded by Gerald Wilkie, and passed by unanimous roll call vote to go into closed session to discuss the performance objectives for Elizabeth Giese-Director/Health Officer.

At 7:54 p.m., motion was made by Kathy Mitchell, seconded by Merey Price, and passed unanimously to move into open session. Meeting was adjourned at 7:59 p.m. by John Paddock.

The next Board of Health meeting is February 27, 2013, at 5:15 p.m.